

**DEEN DAYAL UPADHYAYA COLLEGE
(UNIVERSITY OF DELHI)**


MINUTES OF THE GOVERNING BODY MEETING

A meeting of the Governing Body was held on **Friday, 28st April 2023 at 2:00 p.m. in the Office of Head, Department of Chemistry, University of Delhi, Delhi-110007.** The following were present:

1. Prof. S. K. Awasthi, University Representative
2. Prof. Monica Singhanian, University Representative
3. Prof. Hem Chand Jain, Member Secretary
4. Dr. Anita Gulati, Teacher's Representative
5. Dr. Jyoti, Teacher's Representative
6. Shri Harish Chandra Tiwari (Representative of staff, other than teachers)-Special Invitee


The Agenda items were taken *ad seriatim*

1) Confirmation of Minutes



- i. The Minutes of the Governing Body Meeting held on 01.03.2023 were confirmed. 
- ii. Appropriate actions taken wherever required were reported.

INSTITUTIONAL ITEMS: PART-A


2) Emergency Actions of the Chairman: The following actions taken by the Chairman under his emergency powers were reported, recorded and confirmed:

- i. in sanctioning Extra Ordinary leave for a period of two years to Dr. Lalit Kumar, Assistant Professor in English, to enable him to join Nehru Memorial Museum and Library as Fellow to take up academic assignment and appointment of substitute teacher against his leave vacancy. 

Note: Dr. Lalit Kumar vide his application dated 20.04.2023 has requested to proceed on EOL w.e.f. 04.05.2023

- ii. in sanctioning a sum of Rs.2,94,689/- O/o Misc. Fund (College Students Welfare Fund Account) for purchase of Photography Gadgets for KALRAV as per the requirements submitted by the Coordinator, KARAV. 
- iii. in approving the recommendation of Departmental Promotion Committee meeting held on 18.04.2023 for promotion of Mr. Bablu Kumar, Assistant to the post of Senior Assistant in the Pay Matrix Level 6 against vacancy arisen due to demise of Mr. Bhopal Singh Negi, the then Senior Assistant. 

Note : Mr. Bablu Kumar has joined his duties w.e.f. 18.4.2023 (F/N). He will be on probation for a period of one year from the date of his joining duties.

- iv. in permitting to fill the post of Section Officer (Accounts), falling vacant on 01.06.2023 after superannuation of Mr. Hari Kumar S., on contractual basis as the only Senior Assistant working in the feeder cadre has shown his unwillingness to be considered for promotion to the said post. 

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3) **Principal's Actions:** The following actions taken by the Principal were reported, recorded and confirmed:

- i. in granting Child Care Leave to Dr. Lathika Nair, Associate Professor in Zoology, for a period of 11 days w.e.f. 19.04.2023 upto 29.04.2023 on full pay.
- ii. in accepting resignation of Mr. Nerkar Amol Deepak, Assistant Professor in Commerce, on Adhoc basis w.e.f. 07.03.2023 (A/N) and make appointment of Two Guest Teachers.
- iii. in permitting payment of various bills amounting to Rs. 29,500/- to Ms. Beenashaw N. Soni, Advocate on University of Delhi Panel, who has been appointed to represent the college in various court cases in the Hon'ble High Court of Delhi as per the Fee Schedule of University of Delhi, Delhi as per details given below:

Case No./Title of the Case	Fee for appearance @ Rs. 1,500/- each	Conference Charges @Rs. 1,000/- each	Drafting Charges	Misc. Charges Clerkage, typing, Photocopy, stamps, Certified copy	Total Bill
WP (C) 8502/2004 DDU College Vs Bharat Lal.	9 Nos. = Rs. 13,500/-	Rs. 2,000	2,000	Rs. 1,000/-	Rs. 18,500/-
WP (C) 8551/2020 DUSU Vs DHE & Ors.	02 Nos. =Rs. 3,000/-	Rs.2000/-	-	Rs. 500/-	Rs. 5,500/-
WP(C) 6665/2020 Anurag Mishra & Ors Vs. DDUC & Ors	02 Nos. =Rs. 3,000/-	Rs. 2000/-	-	Rs. 500/-	Rs. 5,500/-

- iv. in appointing the following Assistant Professors on ad-hoc basis, at the minimum Basic Pay of Pay Level 10 of Pay Matrix for teachers plus usual allowances thereon, for a period of 120 days w.e.f. the date of joining mentioned against each till 17.07.2023:

S. No.	Name	Department	Category	Date of Joining
1.	Dr. Sandeep Kumar	Botany	SC	20.03.2023 (F/N)
2.	Ms. Deepti Gupta	Commerce	UR	20.03.2023 (F/N)
3.	Ms. Reena Yadav	Commerce	OBC	20.03.2023 (F/N)
4.	Dr. Meghna Aggarwal	Commerce	UR	20.03.2023 (F/N)
5.	Ms. Anubhuti Yadav	Commerce	OBC	20.03.2023 (F/N)
6.	Mr. Vinny Arora	Commerce	PH	20.03.2023 (F/N)
7.	Mr. Deepak Mittal	Computer Science	UR	20.03.2023 (F/N)
8.	Mr. Sanjeet Kumar	Computer Science	OBC	20.03.2023 (F/N)
9.	Ms. Neha	Electronics	UR	20.03.2023 (F/N)
10.	Mr. Naveen Kumar	Electronics	SC	20.03.2023 (F/N)
11.	Mr. Ajit Singh	Electronics	OBC	20.03.2023 (F/N)
12.	Mr. Ranbeer Kumar	English	OBC	20.03.2023 (F/N)
13.	Dr. Vandana Sharma	Environmental Studies	UR	20.03.2023 (F/N)
14.	Dr. Pramod Kumar	Environmental Studies	OBC	20.03.2023 (F/N)
15.	Mr. Ashish Kumar Tripathi	History	UR	20.03.2023 (F/N)
16.	Ms. Inakshi	Management Studies	UR	20.03.2023 (F/N)
17.	Dr. Rashmi Gupta	Mathematics	UR	20.03.2023 (F/N)
18.	Mr. Amlendu Kumar	Mathematics	SC	20.03.2023 (F/N)
19.	Mr. Tarachand Prajapati	Mathematics	OBC	20.03.2023 (F/N)
20.	Mr. Ravi Kumar Meena	Mathematics	ST	20.03.2023 (F/N)
21.	Dr. Anina James	Zoology	EWS	20.03.2023 (F/N)
22.	Mr. Ravi Kumar Goswami	Zoology	OBC	20.03.2023 (F/N)

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v. in appointing the following guest teachers:

S. No.	Name of the Guest Teacher	Subject/ Department	Category
1.	Ms. Prathishtha	Botany	OBC
2.	Mr. Ganesh Narayan Meena	Botany	ST
3.	Ms. Aparna	Mathematics	UR
4.	Ms. Nidhi Aggarwal	Commerce	UR
5.	H. Zohmingmawia	Political Science	ST

4) **Digital Video Wall:** Deferred

5) **Audio-Video Conferencing System in the Committee Room:** Deferred


6) **Skill Development Centre:** Deferred

7) **SOP for purchase of items out of GIA General Head:** The letter No. DHE-14(30)/100%College/Minor Work/Major Work/2022-23/2091-2110 Dated 6/4/2023 regarding SOP for purchase of items out of GIA General Head was considered. After due deliberation resolved to adopt the letter.

8) **Non-Teaching Posts:** Regarding Non-Teaching Posts the following was resolved:

- i. The House noted that the post of Driver will be falling vacant due to retirement of Mr. Subhash Rana on 30.09.2023. There is no official staff car since 19/1/2019. Since 25/09/2019 the college is using car facility by hiring it through GEM Portal. After due deliberation, the house resolved to convert the post of Driver into Junior Assistant, which is in the same pay level, to be filled through Direct Recruitment.
- ii. The House noted that after superannuation of Mr. Hari Kumar S. the post of Section Officer (Accounts) is falling vacant on 01.06.2023 and the only eligible Senior Assistant working in the feeder cadre has shown his unwillingness to be considered for promotion to the said post. Therefore, the House resolved to change the mode of recruitment from promotion to direct recruitment for the post of Section Officer (Accounts).
- iii. The House noted that the post of Junior Assistant, earmarked for PwBD (VI), is vacant and the only eligible MTS working in the feeder cadre has not applied for the same in spite of several notices and personal letter served to him to apply for the said post. Therefore, the House resolved to change the mode of recruitment from promotion through Limited Departmental Examination to Direct recruitment for the post of Junior Assistant, earmarked for PwBD (VI).

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- 9) **Advertisement of Non-Teaching Posts:** The House considered the following vacant Non-Teaching posts (out of Total 75 posts created and approved vide resolution No. 28 of GB Meeting held on 29.01.2022 and Resolution No. 8 above) and resolved to Advertise them to be filled on regular basis through Direct Recruitment on all India basis: 


S. No.	Name of the Post	Pay Level	Max . Age	Category						Total
				UR	OBC	SC	ST	PwBD	EWS	
1	Section Officer	7	35	01	-	-	-	-	-	01
2	Senior Technical Assistant (Computer)	6	30	01	02	-	-	01 (VI-LV)	-	04
3	Junior Assistant	2	27	02	02	-	-	01 (VI-LV)	1	06
4	Library Attendant	1	30	-	01	-	-	01 (HI)	-	02
5	Laboratory Attendant*	1	30	04	03	02	01	01 (LD)	01	12
6	Computer Laboratory Attendant*	1	30	02	-	-	-	-	-	02

* These posts are bifurcated in various departments as under:

S. No.	Name of the Posts	Deptt.	UR	OBC	SC	ST	PwBD	EWS	Total
1.	Laboratory Attendant	Botany	-	-	-	-	01(LD)	-	01
		Chem.	01	01	01	-	-	01	04
		Elect	01	01	-	-	-	-	02
		Physics	01	01	01	01	-	-	04
		Zoology	01	-	-	-	-	-	01
2.	Computer Laboratory Attendant	Bus. Stud.	01	-	-	-	-	-	01
		Comp. Centre	01	-	-	-	-	-	01

Abbreviations: **UR**-Unreserved, **OBC**-Other Backward Classes, **SC**-Scheduled Caste, **ST**-Scheduled Tribe, **PwBD**-Persons with Benchmarks Disability, **EWS**-Economically Weaker Section, **LV**-Low Vision, **HI**-Hearing Impaired, **LD**-Locomotor Disability.



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- 10) **Advertisement of Teaching Posts:** The House considered the following 39 vacant Teaching posts of Assistant Professor (out of Total 124 posts created and approved vide resolution No. 28 of GB Meeting held on 29.01.2022) and resolved to Advertise them to be filled on regular basis through Direct Recruitment on all India basis subject to approval of reservation roaster: 



S. No.	Subjects	Assistant Professor						Total
		UR	SC	ST	OBC	EWS	PwBD	
1.	Botany	1	1	1	-	-	-	3
2.	Commerce	1	-	-	3	1	1(VI)	6
3.	Computer Science	2	-	-	2	1	-	5
4.	Economics	-	-	-	-	-	1 (LD)	1
5.	Electronics	1	1	-	1	-	-	3
6.	English	1	1	-	2	-	-	4
7.	Hindi	-	1	-	-	1	-	2
8.	History	1	-	-	-	-	-	1
9.	Management Studies	1	-	-	-	-	-	1
10.	Mathematics	2	1	1	2	-	-	6
11.	Political Science	-	-	1	-	-	-	1
12.	Sanskrit	-	1	-	-	-	-	1
13.	Zoology	-	1	-	1	1	-	3
14.	Environmental Science	1	-	-	1	-	-	2
Total		11	7	3	12	4	2	39

***For the posts reserved for PwBD (VI, LD), Candidate of any category i.e. UR/SC/ST/OBC/EWS may apply.**

Note: UR-Unreserved, SC-Scheduled Caste, ST-Scheduled Tribe, OBC-Other Backward Classes, EWS-Economically Weaker Sections, PwBD – Persons with Benchmark Disability, VI-Visual Impairment (including blindness and low vision), and LD-Locomotor Disability (including leprosy cured, dwarfism, acid attack victims and muscular dystrophy);

- 11) **Shifting the College Bank Accounts:** The letter No.bo/MRV/Dwarka/522910 dated 10.03.2023 regarding vacation and surrender of ATM from the college premises was considered. After due deliberations, the House resolved to explore the possibility of shifting the college bank accounts to some other nationalise bank which can setup their ATM counter in the college campus. 
- 12) **Promotion of Dr. Lalit Kumar:** The recommendations of the duly constituted Screening-cum-Evaluation Committee meeting held on 17.4.2023 for promotion/placement of Dr. Lalit Kumar, from Assistant Professor-Stage II (Academic Pay Level 11) to Assistant Professor-Stage III (Academic Pay Level 12) under CAS-2018 w.e.f. his date of eligibility i.e. 30.1.2023 was considered and approved. 


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- 13) **Appointment of Warden Boys Hostel:** The House resolved to approve the recommendation of Officiating Principal to appoint Dr. Abhijeet Sinha, Librarian as Warden Boys Hostel w.e.f. 01.06.2023 for a period of two years. (Ref. GB Res. No. 21 (Part-A) dated 25.03.2021). 
- 14) **Appointment of Acting/Officiating Principal and Vice-Principal:** The letter No. CB.I/Actg-Offg.Principal/2023/5639-I regarding appointment of Acting/Officiating Principal and Vice-Principal of the college was placed before the House. The Chairman reported that vide Letter No. DDUC/Actg-Offg.Principal/2023/713 dated: 12.4.2023 the following has been sought from the University: 
- i. Approval for Appointment of Prof. Hem Chand Jain as Officiating Principal as well as Vice-Principal, till such time the appointment to the post of Principal takes place. (Ref. Clause 7(3) of Ordinance XVIII of Ordinances of University of Delhi and Resolution No. 1 of Governing Body meeting held on 21.12.2018), and
 - ii. Penal of experts for selection committee to make appointment of regular Principal of the college was sought from the University so as to complete the process before validity of Advertisement expires.

The above action taken by the Chairman under his emergency powers were reported, recorded and confirmed.

End of Institutional Items

HOSTELS ITEMS: PART-B

- 15) **Emergency Actions of the Chairman:** The following actions taken by the Chairman under his emergency powers were reported, recorded and confirmed:
- i. in sanctioning a sum of Rupees 1,49,000 (One lakh forty-nine thousand only) for purchase of one heavy duty Washing Machine for Boys' Hostel. 

The Meeting ended with a vote of thanks to the Chair.

S/d

**PROF. HEM CHAND JAIN
OFFICIATING PRINCIPAL &
MEMBER SECRETARY**

S/d

**PROF. S. K. AWASTHI
CHAIRMAN,
GOVERNING BODY**